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| <b><u>FACULTY</u></b>    | : Education   |
| <b><u>DEPARTMENT</u></b> | : Education and Curriculum Studies                        |
| <b><u>CAMPUS</u></b>     | : APK   |
| <b><u>MODULE</u></b>     | : Methodology and Practicum: Business Studies 4 (MOFPBY4) |
| <b><u>SEMESTER</u></b>   | : Second  |
| <b><u>EXAM</u></b>       | : Main Exam November 2019                                 |

**ASSESSOR** : DR M MSIMANGA

**MODERATOR** : DR B DUBE (UFS)

**MARKS** : 100

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NUMBER OF PAGES: 2 PAGES

**INSTRUCTIONS:**

Read the following instructions carefully before handing in your portfolio.

1. Compile a reflective portfolio for Business Studies methodology.
  2. A portfolio should be compiled based on stages listed below.
  3. Submit your portfolio on a submission date.
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**Stage 1: Setting the portfolio**

The purpose of the portfolio and primary audience for the portfolio. (5)

**Stage 2: Reflections on Work-integrated learning (WIL)**

Write brief reflections on how your school experience developed you as a Business Studies teacher.

- Work-integrated learning (WIL) 1. (5)
- Work-integrated learning (WIL) 2. (5)
- Work-integrated learning (WIL) 3. (5)

**Stage 3: Reflections on Assessment tasks**

Write brief reflections on questions and/or assessment tasks used during the year in Business Studies methodology.

- Instruction design in the discipline. (5)
- The curriculum of the discipline. (5)
- Assessment in the discipline. (5)

**Stage 4: Reflections on managing teaching and learning**

Thinking of your journey to become a Business Studies teacher, write a reflection on:

- Conceptualizing teaching and learning. (10)
- Integrating research into teaching. (10)
- The learner-teacher relationship. (10)
- Implementing the Curriculum and Assessment Policy Statement (CAPS) into practice. (10)
- Administration of assessment in Business Studies. (10)

**Stage 5: Professional development as Business Studies teacher**

From the reflections and feedback, identify your professional developmental needs. (5)

From your identified professional development needs, set learning goals for the future. (5)

For each learning goal, write a statement about what you still need to learn in this area, setting some reasonable aims for yourself. (5)

[100]

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**TOTAL: 100**